



# International Computer Driving Licence (ICDL) Advanced (Part-Time: Online Delivery)

If you have already completed your ICDL and want to progress your skills, or if you are an IT Power User, ICDL Advanced may be the best qualification for you.

## Entry Requirements

Usually students will have successfully completed the ICDL qualification before embarking on the Advanced ICDL although this is not essential.

## Career Prospects

This course is designed to enhance students career prospects or for personal development.

## Course Modules

The modules covered in this programme are:

- Advanced Word Processing
- Advanced Spreadsheets
- Advanced Database
- Advanced Presentations
- Improving Productivity Using IT

## Assessment

Assessment is through a series of online tests

## STUDY MODE

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## LOCATION

Neath College - 0330 818 8100

Coleg Afan  
Coleg Bannau Brycheiniog  
Academi Chwaraeon Llandarcy  
Canolfan Ragoriaeth Adeiladwaith Maesteg  
Coleg Castell-nedd  
Coleg Y Drenewydd  
Coleg Pontardawe  
Canolfan Adeiladwaith Abertawe

Afan College  
Brecon Beacons College  
Llandarcy Academy of Sport  
Maesteg Construction Centre of Excellence  
Neath College  
Newtown College  
Pontardawe College  
Swansea Construction Centre





## COURSE LENGTH

1Y

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