International Computer Driving Licence (ICDL) (Part-Time: Online Delivery)

This is an internationally recognized certificate that demonstrates knowledge of fundamental IT concepts, such as file management, word processing, spreadsheets, databases, presentation graphics, and internet usage.

Career Prospects

Any position where a basic competency in IT is required

Course Modules

ICDL qualifications comprise a combination of the modules listed below:

IT user fundamentals
Internet and email
Word processing
Spreadsheet software
Presentation software
Database software
Online collaboration
Improving productivity
Project planning
IT security for users

Assessment

Assessments are done through a series of online tests

Additional Costs

Additional cost may apply upon application

Coleg Afan	Afan College
Coleg Bannau Brycheiniog	Brecon Beacons College
Academi Chwaraeon Llandarcy	Llandarcy Academy of Sport
Canolfan Ragoriaeth Adeiladwaith Maesteg	Maesteg Construction Centre of Excellence
Coleg Castell-nedd	Neath College
Coleg Y Drenewydd	Newtown College
Coleg Pontardawe	Pontardawe College
Canolfan Adeiladwaith Abertawe	Swansea Construction Centre

📞 0330 818 8100   ✉ enquiries@nptcgroup.ac.uk   🌐 www.nptcgroup.ac.uk

STUDY MODE

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LOCATION

Neath College - 0330 818 8100

COURSE LENGTH

1Y

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